



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

BEST SUMMER EVER™



FAMILY HANDBOOK

Summer Day Camp 2020



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

LETTER FROM THE DIRECTOR

Dear Families,

Thank you for choosing Hayes-Taylor YMCA to help grow and develop your child. We consider it an honor to work with your child and your family. Hayes-Taylor YMCA has been operating its summer day camp program for over 60 years and it is a joy for us to continue to serve our community in this capacity. We have a vested interest in helping your child become an adult who will make a positive impact in their community.

We adhere to the YMCA's Holistic Development of Children and Youth Best Practices. This means that we:

1. Champion asset-building by developing youth's character and problems solving abilities
2. Foster the leadership potential and civic engagement of young people
3. Create a supportive and welcoming environment for families that helps strengthen family bonds.
4. Champion inclusion and respond to the comprehensive needs of children and families.
5. Systematically follow nationally recognized standards for quality and safety.

We use the Search Institute's 40 developmental assets as the foundation of our programs and activities. These assets are the building blocks that help children grow into healthy, caring and responsible people.

It is our goal to provide your child with an enriching summer full of fun, laughter and learning! Feel free to provide us with input into our program and services. We look forward to an amazing summer.

Sincerely,

Larry Burnett

Larry Burnett
Executive Director
Hayes-Taylor Memorial YMCA



OPERATIONS AND ADMISSIONS

SUMMER DAY CAMP OPERATIONS

The summer day camp program operates from June 8, 2020 – August 19, 2020

Summer day camp program operates from 7:00am –6:00pm Monday – Friday.
Children must arrive by 9:00am daily.

ADMISSION CRITERIA

Children must have completed kindergarten (rising first graders) and can be up to age 15 to be accepted into our summer day camp program. Parents must complete the Hayes Taylor YMCA enrollment form prior to the start of the program. We require a copy of current immunization records to accompany all summer day camp applications.

ENROLLMENT

Enrollment forms are to be filled out completely each year and updated whenever information on the form changes. A \$35.00 deposit for each week that the child is attending is required upon registration. A \$ 40.00 deposit is required for specialty camp. Payments are due the Monday prior to the upcoming session. We will notify parents of any changes to our operation policies in writing.

All YMCA childcare fees from *after school* must be paid in full before registration in summer day camp. ALL YMCA after school balances must be paid in full before a child can attend summer day camp. There will be no refund in deposits or payment for days/weeks not attended due to past due balances.

ARRIVAL AND DEPARTURE PROCEDURES

Children must be signed in an out daily. There will be a \$10.00 fee assessed to your account each time a child is not properly signed in or out. All persons authorized to pick up children must be at least 16 years old, must show ID, and must be listed on the registration form or the child will not be released to that person. No child can leave the YMCA premises without a parent/guardian or any other authorized individual. No child will be able to walk/or ride a bicycle home without an authorized individual.

LATE PICK UP

Any child that is picked up after 6:06 will be charged a late fee of \$1.00 per minute per child. This amount will be due upon pick up and paid in cash. Childcare services may be terminated if excessive lateness takes place. Any child that is not picked up within 1 hour of the closing time and we have called everyone on the contact list, the staff will call 911 and report a left child at the program.

Parents are responsible for any child left at Hayes-Taylor YMCA after 6:00pm. Parents are responsible for making arrangements for the child to be picked up by another authorized person should they be delayed.

CUSTODY ISSUES

It is the center's intent to meet the needs of children especially when the parents may be experiencing difficult situations such as a divorce, separation, or remarriage. However, the center **cannot legally restrict** the non-custodial parent from visiting the child, reviewing the child's records, or picking the child up unless the center has been furnished with current legal documents. Copies of these court documents must be kept in the child's file.



TUITION AND FINANCIAL ASSISTANCE

TUITION INFORMATION

\$20.00 deposit is required to reserve space for each week and a \$50.00 deposit is required to reserve a space in specialty camp. Summer day camp fees for members are \$135.00 per week \$160.00 per week for potential members. All payments for each week are due the Monday before their scheduled session. Please see fee schedule in the appendix. A \$10.00 late payment fee will be applied to accounts that are paid after the due date. Partial payments are subject to a late payment penalty. Non-payment by Wednesday will have camp spaces forfeited. The space can be reclaimed if another child has not filled the space. The full payment will be due including a new deposit. If making monthly payments, fees are due by the 1st of each month before camp sessions begin.

Summer day camp is only provided for full time care and the full rate must be paid by the due date for each week. No weeks of summer day camp are prorated.

The entire balance is due if a child is registered after the payment due date.

*All fees are non-refundable and non-transferable.
* Returned checks are charged a \$25.00 service fee. 2 Returned checks will result in all future payments made in cash or money order.

Families receiving DSS assistance must pay a \$30.00 registration fee. The registration fee is a one-time fee per family. Monthly fees are due on the 1st of the month and are late by the 5th (Vouchers only).

***Accounts with prior balances will not be able to register a child.**

*A copy of current immunization records must be submitted with the registration form.

No child will be able to attend summer day camp if payment is not made or immunization records are not on file.

Summer camp weeks are not pro-rated and the full amount is due each week. Deposits are non-transferrable. Weekly fees (not the deposits) are only transferrable if a space is open in the requested week.

A full two-week notice is required if a child needs to be removed from a week of camp. If two-week notice is not given ½ of the amount paid is forfeited. Deposits are non-refundable.

FINANCIAL ASSISTANCE

It is our goal for all children regardless of income, race, ethnicity or religion to enjoy the YMCA's summer day camp program.

If you are experiencing financial difficulties, please contact our Family Services Director or the Child Care Director. Hayes Taylor YMCA offers scholarships on a first come first serve basis. Please allow 15 business day for processing. To receive a scholarship, you must submit a complete open doors scholarship application with additional documents attached.

Scholarships without the necessary documents will cause a delay in processing.

All documentation must be provided between February 1, 2020- May 1, 2020 for processing. No scholarship applications are accepted for summer day camp after May 1, 2020. Failure to make payments on time will result in the loss of the scholarship. Scholarship funds may be depleted before the May 1, 2020 deadline.

We cannot guarantee summer camp spaces will be available while awaiting scholarship approval. Nor can we guarantee all families will receive a scholarship regardless of being already registered for summer camp.

Scholarships agreement forms must be signed within 24 hours of approval notification.

PARENT & CHILD RIGHTS

QUESTIONS

Questions or Concerns about the policies and procedures of the childcare program can be directed to any of the professional childcare program staff at the YMCA. Your questions will be answered in a timely manner.

PARENT/GUARDIAN SITE VISITATION

Parents and guardians are always welcome to visit our program any time during our hours of operation. Just stop by the director's office to check in.

PARENT PARTICIPATION

Parents must have a volunteer application on file and comply with minimum standards that apply to staff, including having a criminal history check before they can participate in the childcare center's operation. For more information, please contact the Family Services Director.

PARENT REVIEW OF LICENSING REPORT

Minimum standards are available at our entryway bulletin board. The most recent licensing certificate is posted on our site information board.

PARENT/GUARDIAN RIGHTS

Parent's/Guardians, upon presentation of identification, have the right to enter and visit the summer day camp facility which their child(ren) is receiving care, without advance notice to the provider. Entry and inspection is limited to normal operation hours while their child (ren) is receiving care. The law prohibits discrimination of retaliation against any child or parent/guardian to exercise their rights to visit.

The law authorizes the person in charge of the childcare facility to deny access to the parent/guardian under the following circumstances: The parent/guardian is behaving in a way that poses a risk to the children in the facility or the adult is a non-custodial parent and the facility has been requested in writing by the custodial parent to not permit access to the non-custodial parents. **Court documents must be on file as well.**

CHILD'S PERSONAL RIGHTS

Each person receiving services from a child day care facility shall have rights, which include but are not limited to the following:

- To be treated with dignity in his or her personal relationship with staff and other persons
- To be accorded safety, healthful and comfortable accommodations furnishing and equipment to meet his or her needs;

To be free from corporal or unusual punishment, infliction of pain humiliation, intimidation, ridicule, coercion, threats, mental abuse, or other actions of a punitive nature including but not limited to interference with the daily living functions, such as eating, sleeping, toileting, or withholding of shelter, clothing, food or medication.

Under no circumstances should a parent/guardian approach another child other than their own. While in the facility parents are always expected to act appropriately by speaking in an appropriate tone using appropriate language. Any parent who behaves inappropriately manner will be asked to leave the facility and their child's space in camp can be forfeited without a refund of fees paid.



MEDICAL AND EMERGENCY IMMUNIZATION REQUIREMENTS



Immunization Records are required for children before they are able to register for summer day camp program.

ILLNESS AND EXCLUSION

If a child cannot go outside or participate in the program due to illness, the child needs to remain at home. Children may not attend the summer day camp program if they are not feeling well. If a child vomits for any reason the child must be picked up by a parent/guardian or authorized individual within 1 hour of notification. No child may attend summer day camp if they have ringworm, pink eye, flu, or any other communicable illness. A doctor must treat any contagious infection; virus or fever and the child can return 24 hours after a doctor's note has been issued.

PROCEDURES FOR PARENTAL NOTIFICATION

Parents will be notified in person, over the phone, or in writing of any special discipline problems with a child. If there are any life threatening emergencies parents will be notified after emergency care has been called and provided. We do not call parents because of a meal aversion or to provide swim clothes. Parents are only notified for true emergencies or discipline problems.

PROCEDURES FOR DISPENSING MEDICATION

The YMCA will not administer any medication unless the parent or guardian completes a medication form and the medication is in its ORIGINAL container. Medication that is not in its original container will be taken away from the child and will be returned to the parent at the

end of the day or program. The container should include the camper's name, the type of prescription and the dosage. If it is an over the counter medication that the doctor has prescribed, a doctor's prescription must accompany it.

TOPICAL OINTMENTS

(Lotion, Sunblock, Deodorant, etc.)

Campers cannot keep any topical ointments in their bags or pockets. A topical ointment form must be completed and provided at the childcare desk. The ointments are to be kept in the classroom with the child. Aerosol sunblock, lotions, bug sprays or deodorants are not allowed. Failure to adhere to this rule can result in termination of services or the inability to bring ointments to the center without a prescription or Dr.'s note.

PROCEDURES FOR HANDLING MEDICAL EMERGENCIES

If my child becomes injured or ill (vomiting or a fever over 100 degrees or higher) while in the YMCA care, staff will do the following:

1. In extreme emergencies 911 will be called and first aid and/or CPR will be administered.
2. Contact the parent or guardian
3. Contact a YMCA Director/Coordinator
4. If necessary, have a child transported to the nearest medical facility.
5. Fill out necessary paperwork for YMCA as required by NC childcare licensing and YMCA Policy.

MEDICAL/EMERGENCY (Con't)

returned to the building. Parents can wait with their child until the drill is over and can sign them out afterwards.

FIRE/EMERGENCY DRILLS

We conduct fire emergency evacuation drills, lost child, and lock down drills regularly. Parents, staff and children will not be made aware of drill dates or times, as this is the most effective way to assess the success for fire and emergency/evacuation plans. During a fire/emergency drill, parents may not sign children into or out of the center but must wait until the drill is complete and children have

DISCIPLINE AND SERVICE TERMINATION

SUMMER DAY CAMP

DISCIPLINE

Praise and positive reinforcement are effective methods of behavior management of children. When a child receives positive, non-violent and understanding interactions from adults and others, they develop good self-concepts, problem solving abilities and self-discipline. Based on this belief of how children learn and develop values, this facility will practice the following discipline and behavior management policy:

Children are expected to adhere to all YMCA expectations and rules.

The following procedures for dealing with unacceptable behavior is as follows:

1. Clear Warning, including discussion of the problem that occurred with the child.
2. If problems are reoccurring, age appropriate renewal time will be used as needed.
3. Repeat renewal time.
4. Write up form and Student Journal will be completed and Child will meet with Family Services Director. Parent will receive behavior management form and will sign and date.
5. After two write-ups parent meeting with site director.
6. Three Write-ups, Persistent problems or situations that endanger the child or others at the program could result in suspension or termination from the program.
7. Fighting results in automatic suspension without a refund of fees.

If a child is suspended or terminated from the program parents will not receive a refund for the current week.

DISRUPTIVE BEHAVIOR

Children are entitled to a pleasant environment at the YMCA; therefore, the YMCA cannot serve children who display chronic disruptive behavior. Such behavior is defined as "verbal or physical activity that may involve but is not limited to bullying behavior or behavior that requires constant attention from the staff, inflicts physical or emotional harm on other children, abuses the staff and /or disobeys the rules that guide behavior.

If a child cannot adjust to the YMCA setting and behave appropriately, the child may be discharged. Reasonable efforts will be made to help children adjust to the YMCA setting.

Hayes-Taylor reserves the right to suspend a child for behaviors that cause physical or mental harm to themselves or other children.

TERMINATION OF SERVICES

Summer day camp services can be terminated for: (but not limited to)

- Consistent late pick-ups
- Failure to pay tuition in a timely manner
- Failure to comply with center policies concerning ill children
- Being unreachable and out of touch by phone
- Failure to provide documentation requested by Center staff and/or required by DSS regulations
- Failure to keep immunization and other records current
- Failure to provide emergency contact updates
- Extreme behavior that prevents them from participating safely with peers

STAFF AND PROGRAM COMPONENTS

STAFF HIRING

All staff are screened and trained through the following process:

1. Selected candidates are interviewed one on one with the Family Services Director.
2. Candidates are selected based on their childcare experience, attitude, references and display of YMCA values.
3. 3 reference checks and a drug screen is conducted on each candidate.
4. A completed criminal history checks, through the YMCA and the North Carolina Department of Health and Human Services, Department of Child Development.

STAFF TRAINING

Extensive 2-hour orientation that addresses policies and procedures of YMCA child care: The training covers the YMCA code of conduct, child abuse and neglect, and YMCA HR policies. Staff also receives CPR/AED, First Aid and Blood Borne Pathogen Training.

Staff receives 32 hours of on-site and online trainings that cover topics such as:

- YMCA Values
- Search Institute's Developmental Assets
- Effective Group Management
- Behavior Management
- Bullying
- Water Safety
- Games, Skits, Songs
- Skateboarding Skills
- Environmental Education

All staff have Basic School Age Care certifications through Guilford Child Development with-in 4 weeks of hire date.



MEALS AND FOOD SERVICE

Breakfast, lunch and an afternoon snack is provided for all children. We will provide a menu from our breakfast and lunch provider. We will not be able to make accommodations for specific eating habits without medical or allergy documentation from your child's doctor. Parents will not be contacted to bring children meals for items they choose not to eat. Pork is not contained in any meals.

All meals meet the USDA standards for healthy meals for children. Your child can bring their own lunch or snacks. Children's meals will be placed in the refrigerator but the meals will not be heated. Parents can complete a meal opt out form and provide their child's meals daily. All meals must contain a dairy, grain, protein, fruit and vegetable. If those items are not in the child's lunch; YMCA staff will substitute the missing component. We do not call parents if a child does not like a particular meal. Parents are responsible for reviewing the menu and making proper accommodations.

Campers are not allowed to use the YMCA vending machines. A parent must accompany a child to the vending machine.



PROHIBITED FOODS

We are a nut free facility. Do not send any foods containing nuts to camp. Any food containing nuts will be confiscated.

Fried Foods, Cookies, Cakes, Swiss Rolls, Cinnamon Buns, Fried Potato Chips, Candy, Soda of any kind are prohibited. Please see HEPA (Healthy Eating and Physical Activity Standards in the Appendix Section. If a prohibited food item is in the child's lunch the YMCA will confiscate that item and give to parent at the end of the day.

PROGRAM COMPONENTS

FIELD TRIPS



Children will go on at least one on or off site field trip each week. Examples of on-site field trips are magic shows or Mad Science presentations. Field trip information and permission forms are provided to parents in the registration packet. Children cannot attend a field trip if the permission form has not been signed. Children must wear their camp shirts on field trips days. Money is not allowed on Hayes-Taylor YMCA field trips. Please see field trip schedule located in the appendix. Attending trips is a privilege. Staff reserves the right to require a parent or guardian to attend the field trip if we feel it is unsafe or hazardous for that child to attend the trip. We also reserve the right to not allow require a child to not attend camp on a field trip day due to behavior/safety concerns.

TRANSPORTATION

ALL children MUST obey the following transportation rules:

1. Children are always to leave the vehicle on the curbside of the road on the side of the vehicle.
3. Staff members will take attendance of all children that are being transported and will be checked frequently to account for the presence of all children.
4. Will use an orderly fashion to be accounted for. Parents are to be sure their child understands these rules.
5. Children are to be seated on the bus facing forward and listening to all staff.
6. Staff members will have a first-aid kit and Emergency contact information for each child.
7. Staff members with training in CPR and first aid will be present.

2. When preparing to enter or exit the vehicle, the children are to line up in and attendance on /off sheet.

The following procedures are followed when transporting children:

- We must have a signed permission slip.
- One or more staff member will carry Drivers will be 18 years old and have a emergency medical consent forms and
- All proper loading and unloading procedures are followed.
- clean driving record with no DWI or DUI.

SWIMMING



Swimming is offered twice a week. Please check with your Family Services Director to determine what days your child's group goes swimming. All children will be required to wear a life vest unless a swim test is passed. Swim tests are administered by the lifeguard on duty.

Girls must wear a one-piece swimsuit. Boys must wear swim trunks. Basketball shorts or t-shirts are not allowed in the pool. Swimming is a privilege. Staff may take away swimming or swim time for misbehavior.

ANIMALS

Animals other than fish or hamsters or guinea pigs are not a regular part of the summer day camp program. If there is an occasion for animals to be present at the program, parents will be given written notification at least 48 hours in advance.

LESSON PLANS AND CALENDARS

Weekly Lesson plans and Monthly Calendars with special events and other important information are posted every week and are available upon request. If you have any questions about the week or month's activities, please contact the Youth Development Director.

APPENDIX

Camper Expectations and Affirmation

Payment Schedule

Swim Policy

HEPA Standards (Healthy Eating and Physical Activity Standards)

I am Special and Project Alert Letter (Alcohol and Drug Services Program).

CAMP EXPECTATIONS

1. Keep hands, feet and objects to yourself.
2. Use inside voices inside. Use outside voices outside.
3. Respect yourself, respect others and respect camp courage.
4. Be safe, be kind, be honest.
5. Always, always, always try your best.

CAMPER AFFIRMATIONS

I am bold! I am strong! I am Courageous!

I can learn anything, I can know anything, and I can be anything!

I have amazing potential and I will make good choices!

WEEKLY ACTIVITIES AT A GLANCE

Monday-Swimming

Tuesday-Barber Park Spray Ground

Wednesday-Swimming

Thursday-Camp Special Event/Presentation

Friday-Field Trip (unless otherwise noted)

HAYES-TAYLOR SUMMER DAY CAMP FEE SCHEDULE

SESSION	DATE DUE
June 8-12 Character Focus: Courage	June 1
June 15-19 Character Focus: Responsibility	June 8
June 22-26 Character Focus: Caring	June 15
June 29-July 3 Character Focus: Teamwork	June 22
July 6-10 Character Focus: Respect	June 29
July 13-17 Character Focus: Cooperation	July 6
July 20-24 Character Focus: Goals	July 13
July 27-31 Character Focus: Acceptance	July 20
August 3-7 Character Focus: Confidence	July 27
August 10-14 Character Focus: Determination	August 3
August 17-19 (Mini Camp) Character Focus: Friendship	August 10

NUMBER OF CHILDREN	WEEKLY FEE MEMBERS	WEEKLY FEE NON-MEMBERS
1	\$135.00	\$165.00
2	\$265.00	\$325.00
3	\$390.00	\$480.00



HAYES-TAYLOR SUMMER DAY CAMP FIELD SCHEDULE

SESSION	Field Trip	Field Trip Date	DEPARTURE From YMCA	ARRIVAL To YMCA
Superheroes June 8-June 12	Skate South 208 W. Fairfield Road, High Point	June 12	9:30am	12:00
*Spirit Week June 15-19 Trip Date: June 18	*YMCA Camp Weaver 4924 Tapawingo Trail Greensboro, NC	June 18	9:30am	2:00pm
World Travelers June 22-26	(Country Presentations) On-Site Field Trip	June 26	N/A	N/A
Stars and Stripes June 29-July 3 (Closed July 3)	LeBauer Park 208 N. Davie Street Greensboro, NC	July 2	10:00am	2:00pm
Wild Kingdom July 6-July 10	Asheboro Zoo 4401 Zoo Parkway Asheboro, NC	July 10	9:00am	5:00pm
Prehistoric Adventures July 13-July 17	Museum of Natural Sciences 11 W. Jones Street, Raleigh, NC	July 17	8:00am	5:00pm
*Under the Sea July 20-July 24	*Natural Science Center 4301 Lawndale Dr. Greensboro, NC	July 24	8:00am	5:00pm
*Space Travelers July 27-July 31	Morehead Planetarium On-Site Field Trip	July 31	9:00am	5:00pm
* A Bugs Life August 3-August 7	All a Flutter 7850 Clinard Farms Road High Point, NC 27265	August 7	9:00am	3:00pm
Mad Science August 10-August 14	Mad Science (On-Site Field Trip)	August 14	N/A	N/A
Back to the Future (3 Day Mini Camp) August 17-August 19	Brassfield Cinemas 2101 New Garden Road Greensboro, NC	August 19	2:00pm	4:30pm

Field Trip Shirts are REQUIRED for each field trip. If a child does not have a field trip shirt, a new one must be purchased before the scheduled departure time or the child may have to miss the field trip.



YMCA OF GREENSBORO

SWIM TEST POLICIES AND PROCEDURES

**Please note these policies will be fully implemented by April 30, 2013.*

The YMCA of Greensboro swim test policies and procedures are designed for children ages 5-12 and may be used for any patron at the lifeguard's discretion. This test, which consists of a 25-yard swim, 1-minute-deep water tread, and to submerge underwater, is designed to check the swimming abilities of a child. If the child passes the test, they are permitted to do the following:

Swim in the deep end of the pool, use a slide* during open slide hours, and swim in a lap lane; a parent does not need to accompany them into the water - but does need to be present on the pool deck.

Children cannot be left alone in the pool area at any time.

If the child does not pass the swim test, the child needs to remain in the shallow end of the pool.

Children who are under the age of 5 can only take the swim test with the permission of the Aquatics Director. Please see a lifeguard or the director for specific times for swim testing.

Swim Bands are break-away bands worn around your child's neck or wrist to let our staff know the swimmers' competency and confidence. At the YMCA, we have two swim bands (Yellow, Green) that designate what areas of our pools your child can play.

No Band: Children 5 and older without a swim band are required to be within arm's length of a parent or wear a Coast Guard Approved PFD (Personal Flotation Device). Any child under the age of 5 automatically falls under this category and requires a parent or guardian (18+) to be present in the pool within arm's reach.

Yellow Band: To earn a yellow band, a child must be able to swim comfortably at least one half (12 1/2 yards) of the pool without a parent or floatation device. A yellow band allows children to swim alone in water that is no more than 5 feet deep. A parent or guardian (18+) must stay in the immediate pool area with any child aged 12 and under.

Green Band: To earn a green band, a child must have passed the swim test and can swim anywhere in the pool as noted above.

Bands must be worn every time a child gets in the pool.

Thank you for your cooperation in helping the YMCA ensure the safety of all.

*for facilities offering a water slide; children must have a green band to use the slide.



FOR YOUTH DEVELOPMENT®
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CHOICES WITHIN LIMITS

(HEPA) Healthy Eating and Physical Activity Standards

In response to a call by First Lady Michelle Obama and the Partnership for a Healthier America, the Y has expanded its longtime commitment to supporting healthy living by adopting a set of Healthy Eating and Physical Activity (HEPA) standards. Based, in part, on years of research with key partners, the HEPA standards will build a healthier future for our nation's children by creating environments rich in opportunities for healthy eating and physical activity.

Standard	Early Learning	Afterschool
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Beverages	Water is accessible and available to children at all times, including at the table during snacks and meals.	
	Provide only water and unflavored low-fat (1%) or nonfat milk (for children 2 or older), family style.	

Engage parents and caregivers using informational materials and activities focused on healthy eating and physical activity a minimum of once every three months (a minimum of three to four times per year).

Family Engagement

Food	Staff sit with children during snacks and meals.	
	Provide fruits or vegetables (fresh, frozen, dried, or canned in their own juice) at every meal and snack.	

Do not provide any fried foods. Fried foods include items like potato and corn chips, in addition to foods that are pre-fried and reheated (e.g., prefried french fries that are then baked, chicken patties, chicken tenders, chicken nuggets, fish sticks, Tater Tots®, etc.).

Do not provide any foods that contain trans-fat (listed as partially hydrogenated oils in the ingredients).

Offer only whole grains, as determined by confirming that the first item listed in the ingredients contains the word *whole* (e.g., whole wheat, whole oats, whole-grain flour, whole brown rice).

Provide foods that don't list sugar (e.g., sugar; invert sugar; brown sugar; words ending in *-ose*; and syrups like high fructose corn syrup, honey, etc.) as one of the first three ingredients or that contain no more than 8 grams of added sugar per serving.

Standard	Early Learning	Afterschool
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Food (cont.)	Y staff will model healthy eating behaviors at all times. This includes consuming the same foods and beverages as children during meals and snacks (if possible) and avoiding consumption of foods or beverages that are inconsistent with the HEPA standards during program time.	
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Infant Feeding	Promote and support exclusive breastfeeding for six months and the continuation of breastfeeding in conjunction with complementary foods for one year or more.	
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	Provide children with opportunities for moderate and vigorous physical activity for at least 60 minutes per day during a full-day program or 30 minutes per day for a half-day morning or afternoon program. The time can be broken down into smaller increments. Include a mixture of moderate and vigorous activity (activity that increases the heart rate and breathing rate), as well as bone- and muscle-strengthening activities. Take active play outdoors whenever possible.	
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Physical Activity with children.	Y staff will model active living by participating in physical activities	
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	Provide daily opportunities for infants to freely explore their indoor and outdoor environments under adult supervision. Engage with infants on the ground each day to optimize adult–infant interactions. Provide daily tummy time, or time in the prone position, for infants less than 6 months of age.	
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Screen Time	Eliminate screen time (television, movies, cell phone, video games, computer, and other digital devices) for children under 2 years old. For children over 2, limit screen time to less than 30 minutes per day for children in half-day programs and to less than 1 hour per day for those in full-day programs. During screen time, seek to minimize children’s exposure to commercials and ads marketing unhealthy foods.	
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For more information or questions related to the Y’s HEPA standards, contact YMCA of the USA at 800-872-9622.

Traditional Camp Program

Substance Abuse Prevention Services
Alcohol and Drug Services of Greensboro
301 E. Washington Street, Suite 101
Greensboro, NC 27401

Dear Parents or Guardian,

This letter is to let you know about the *I'm Special* program in which your child will be participating for the next eight weeks. It is being taught in cooperation with the Hayes Taylor Memorial YMCA.

I'm Special is an evidence-based substance abuse prevention program that helps children realize their specialness. Students become more aware of their feelings and learn positive ways to deal with them. They develop greater sensitivity to others' feelings. Students learn cooperation, teamwork, how to make wise decisions, stay "no" and solve problems.

The course is offered with the research-based knowledge that children learn more easily and are less likely to use drugs when their self-esteem is high. Classrooms that promote cooperation and communication help children raise their self-esteem. *I'm Special* is designed to make good programs better.

I will be in your child's classroom each Tuesday from 4:30-5:30. You are welcome to join us for any *I'm Special* session.

If you have any questions, please contact me through the Hayes Taylor Memorial YMCA.

Sincerely,

Ashley Hancock
I'm Special Leader

GENERAL DAILY SCHEDULE

(Schedule is subject to change)

7:00-8:00	Arrival Activities
8:00-9:00	Breakfast and Huddle Time
9:00-9:30	Morning Assembly
10:00-12:15	Choice Activities (Session 1)
12:15-1:15	Lunch/YMCA Scholars/Huddle Time
1:30-3:00	Choice Activities (Session 2)
3:00-4:30	Choice Activities (Session 3)
4:30-5:00	Snack
5:00-5:30	Closing /Huddle Activities
5:30-6:00	Camp Clean Up

Swimming Monday and Wednesday

Activity Period 1

Minions 1 Grade

Ninjas 2nd-3rd Grade

Trailblazers 4th-5th Grade

Swimming Monday and Wednesday

Activity Period 3

Warriors 6th Grade-up

Heroes (LIT) 13-15

Field Trips are each Friday unless otherwise noted

Barber Park Splash Pad Tuesdays from 11:00-12:15

HAYES- TAYLOR YMCA

Summer Day Camp Program

Parent Statement of Understanding Summary

The following information is important for the safety and protection of your child (ren). Please read the information. Please keep and refer to your copy of the Parent Handbook.

I understand that I am not to leave my child (ren) at the Hayes- Taylor YMCA or the Summer day camp Program unless a staff member is there to receive and supervise my child (ren).

I understand that I am to be respectful of the YMCA property and its employees. If at any time my behavior or my child's behavior threatens the well-being of any program participant or staff member; me or my child can be escorted off of the YMCA property and removed from the program.

I understand that my child (ren) will not be allowed to leave the program with an unauthorized person. Any person authorized to pick up my child (ren) must be listed with the center.

I understand that should a person arrive to pick up my child (ren) who appears to be under the influence of drugs or alcohol, for the child (ren)'s safety, staff may have no recourse but to contact the police.

I understand that the Hayes-Taylor YMCA is mandated by state law to report any suspected cases of child abuse or neglect to the appropriate authorities for investigation.