

**YMCA OF GREENSBORO
PART TIME VACANCY LIST
March 16, 2020**

Position: Digital Marketing Coordinator

Job Summary: Under the direction of the Marketing and Communications Director, the Digital Marketing Coordinator will help execute the YMCA of Greensboro's annual marketing plan, with a focus on social media and email marketing. The successful candidate must have a basic understanding of the role of social media for business. They will be an organized, self-starting individual who can communicate clearly and manage multiple projects from start to finish in a fast-moving environment. Tasks will include creating and posting social media content, preparing copy for and sending all email marketing and collecting and reporting email marketing data. In addition, every position in the YMCA of Greensboro is responsible for upholding the Judeo-Christian principles that are central to our mission by modeling behaviors that exemplify the four pillars of character - caring, honesty, respect and responsibility.

Minimum qualifications: High school diploma or GED, minimum of 3 months related experience or training or the equivalent combination of education and experience. Strong writing skills with unwavering attention to detail. CPR/AED, First Aid, Blood borne pathogen training required after hire and must remain current.

Branch: Metro **Supervised by: Marketing and Communications Director**

Date Posted: 3/9/20 **Closing Date:** 3/22/20 **Starting Salary Range:** \$13.12- \$14.50 / hour

Hours: Monday – Friday, 4 hours per day totaling 20 hours per week

Forward application to: Emma Brown, Marketing and Communications Director, 620 Green Valley Rd.,
Suite 210, Greensboro, NC 27408 or via email to Emma.Brown@ymcagreensboro.org

To apply for a posted position, interested employees should forward a resume to the designated contact person for the specific position. The contact person will notify all applicants (internal and external) of their status as soon as a decision can be reached.

YMCA OF GREENSBORO PART TIME VACANCY LIST March 16, 2020 (cont'd)

Position: **Lifeguard – Branch openings shown below**

Job Summary: The YMCA is looking for responsible and dynamic individuals with a passion for aquatics. Duties may include opening/closing the pool, lifeguarding, cleaning, swim testing, assisting members, chemical testing and other duties as assigned. Must be at least 16 years of age, have excellent customer service skills and strong swimming skills. Successful candidates must be able to work as a single lifeguard as well as part of a team, and must be very responsible, mature and able to work with a diverse population. In addition, every position in the YMCA of Greensboro is responsible for upholding the Judeo-Christian principles that are central to our mission by modeling behaviors that exemplify the four pillars of character – caring, honesty, respect and responsibility.

Minimum qualifications: Certified in American Red Cross Lifeguarding and/or YMCA Lifeguarding, CPR/AED for the professional rescuer, First Aid, Blood Borne Pathogens and Emergency Oxygen Administration. All Lifeguards holding a non-YMCA lifeguard certification must complete a YMCA LG Crossover Course within 6 months of being hired.

Preferred qualifications: One year previous experience as a lifeguard.

Branch: Spears Supervised by: Aquatics Director

Date Posted: 9/16/19 **Closing Date:** none **Starting Salary Range:** \$8.75- \$9.00 / hour

Hours: 7:00 or 9:00AM to 1PM and/or 1-5PM. **Reliability is critical.**

Forward application to: Laura Brown, Aquatics Director, Spears Family YMCA, 3216 Horse Pen Creek Rd., Greensboro, NC 27410 OR email: laura.brown@ymcagreensboro.org

Branch: Bryan Supervised by: Aquatics Director

Date Posted: 2/24/2020 **Closing Date:** none **Starting Salary Range:** \$8.93- \$9.25 / hour

Hours: Flexible hours available. **Reliability is critical.**

Forward application to: Clay Dorman, Aquatics Director, Kathleen Price Bryan Family YMCA, 501 W Market St., Greensboro, NC 27401 OR email: clay.dorman@ymcagreensboro.org

To apply for a posted position, interested employees should forward a resume to the designated contact person for the specific position. The contact person will notify all applicants (internal and external) of their status as soon as a decision can be reached.

YMCA OF GREENSBORO PART TIME VACANCY LIST March 16, 2020 (cont'd)

Position: Swim Lesson Instructor – Branch openings shown below

Job Summary: The YMCA of Greensboro is looking for responsible and dynamic individuals with a passion for aquatics. Are you a people person who loves being in the water? Can you communicate effectively with children and adults and teach the concepts of the following strokes: front crawl, backstroke, breaststroke and butterfly; as well as non-competitive strokes i.e. sidestroke and elementary backstroke. Responsibilities include teaching group and possibly private swim lessons, completing and distributing report cards. In addition, every position in the YMCA of Greensboro is responsible for upholding the Judeo-Christian principles that are central to our mission by modeling behaviors that exemplify the four pillars of character – caring, honesty, respect and responsibility.

Required Qualifications: American Red Cross or ASHI CPR, AED, and First Aid. Must have excellent customer service skills. Must be at least 16 years of age.

Preferred qualifications: Previous experience as an instructor, YMCA Swim Lesson Instructor Certification.

Branch: Reidsville **Supervised by: Program Director**

Date Posted: 3/26/2018 **Closing Date:** none

Group Swim Lessons: \$8.46- \$8.75/hour on Wednesday/Friday evenings

Private Swim lessons: \$9.00-9.50/hour as scheduled with the client

Forward application to: Cassy Velarde, Regional Program Director, Reidsville Family YMCA, 504 South Main St. Reidsville, NC 27320 OR email: cassy.velarde@ymcagreensboro.org (336)342-3307.

Branch: Hayes-Taylor **Supervised by: Aquatics Director**

Date Posted: 4/9/18 **Closing Date:** none **Starting Salary Range:** \$8.75 - \$9 hour

Hours: Frequent nights and weekends

Forward application to: Renee Hicks, Aquatics Director, Hayes Taylor Memorial YMCA, 2630 E. Florida Street, Greensboro, NC 27401 OR email: renee.hicks@ymcagreensboro.org

Branch: Spears **Supervised by: Aquatics Director**

Date Posted: 9/16/2019 **Closing Date:** none

Group Swim Instructor: \$8.75- \$9.00/hour

Private Swim Instructor: \$10.00/hour

Hours: Subject to schedule during all pool hours with frequent nights and weekends.

Forward application to: Laura Brown, Aquatics Director, Spears Family YMCA, 3216 Horse Pen Creek Rd., Greensboro, NC 27410 OR email: laura.brown@ymcagreensboro.org

To apply for a posted position, interested employees should forward a resume to the designated contact person for the specific position. The contact person will notify all applicants (internal and external) of their status as soon as a decision can be reached.

**YMCA OF GREENSBORO
PART TIME VACANCY LIST
March 16, 2020 (cont'd)**

Position: Counselor-After School

Job Summary: Do you like working with kindergarteners through eighth graders? Are you great at helping with homework? Are you passionate about making a positive and lasting impact on a child's life? After School Counselors are responsible for supervising children while conducting educational, cultural and recreational activities for children from grades K-8. Are you great at thinking on your feet? Counselors solve practical problems, set goals and make plans to achieve them, develop strong relationships with others, handle undesired behavior and conflicts in positive ways, model positive behavior and values, lead games and activities, present in front of large and small groups, and earn respect from others. The top candidates must possess the ability to adapt to changing needs and circumstances; demonstrate clear & positive communication with children, parents, co-workers, and supervisors; and demonstrate the ability to handle multiple tasks, keep accurate records, be a positive role model and take/show initiative. We hold our employees to high standards and we're looking for qualified individuals who want to be a part of our mission. If you are up to the challenge, we invite you to apply to become part of our team. In addition, every position in the YMCA of Greensboro is responsible for upholding the Judeo-Christian principles that are central to our mission by modeling behaviors that exemplify the four pillars of character - caring, honesty, respect and responsibility. **(Availability August 1-June 5 is a plus).**

Minimum Qualifications: Less than high school education; or one month related experience or training; or equivalent combination of education and experience. CPR, First Aid and BBP.

Key Deliverables:

1. To supervise and interact appropriately with all children in the program according to prescribed YMCA standards.
2. To plan, implement and participate in all scheduled activities including, but not limited to sports, games, crafts, etc.
3. To complete all required documentation for the program.
4. To interact professionally and appropriately with all parents of program participants.
5. To help with housekeeping tasks as necessary.

Branch: Reidsville Supervised by: Family Services Director

Date Posted: 7/22/19 **Closing Date:** none **Starting Range:** \$8.38-\$9.00/hr

Hours: Mon- Friday 2:30pm-6:00pm

Send Application for Employment and Resume: Maggie McCann, Program Coordinator:

maggie.mccann@ymcagreensboro.org, Reidsville Family YMCA, 504 S. Main Street, Reidsville NC 27320; 336-342-3307

Branch: Spears Supervised by: Family Services Director

Date Posted: 10/21/19 **Closing Date:** Until Filled **Starting Range:** \$8.61-\$9.00/hr

Hours: Mon- Friday 2:30pm-6:30pm

Forward application resume to: Nick Zamboni, Family Services Director, 3216 Horse Pen Creek Rd., Greensboro, NC 27410, nick.zamboni@ymcagreensboro.org.

To apply for a posted position, interested employees should forward a resume to the designated contact person for the specific position. The contact person will notify all applicants (internal and external) of their status as soon as a decision can be reached.

**YMCA OF GREENSBORO
PART TIME VACANCY LIST
March 16, 2020 (cont'd)**

Position: **Summer Camp Leaders In Training Counselor**

Job Summary: Are you a natural leader ready to share your leadership skills with the youth of our community? We are looking for a summer camp counselor to lead our Summer LIT (Leaders In Training) Program to success. This position will require candidates to work daily with campers 13-15 years of age. Candidates should be able to engage our LIT program participants in leadership skill activities and traditional camp activities as well as motivate participants to become better leaders and community members through service learning projects, college tours and special programs. In addition, every position in the YMCA of Greensboro is responsible for upholding the Judeo-Christian principles that are central to our mission by modeling behaviors that exemplify the four pillars of character - caring, honesty, respect and responsibility. Needs to be available for 11 weeks of summer camp (June 8-August 21)/

Minimum Qualifications: Six months or more of related experience and/or training. Possess the ability to adapt to changing needs and circumstances. Demonstrate clear & positive communication with children, parents, co-workers, and supervisors. The ability to handle multiple tasks, keep accurate records, serve as a positive role model and take/show initiative. CPR, First Aid and AED are a plus but will be provided if chosen for the position. Availability for 11 full weeks of summer June 8, 2020 – August 21, 2020 is a plus!

Key Deliverables:

1. To supervise and interact appropriately with all children in the program according to prescribed YMCA standards.
2. To plan, implement and participate in all scheduled activities including, but not limited to sports, games, crafts, etc.
3. To complete all required documentation for the program.
4. To interact appropriately with all parents of program participants.
5. To help with housekeeping tasks as necessary.

Branch: Spears Supervised by: Family Services Director

Date Posted: 1/20/20

Closing Date: 5/1/20

Starting Range: \$9.50/hr

Regular Hours: Seasonal Position 6/8/2020 through 8/21/2020 – Must be available Monday-Friday varying hours between 7:00 a.m. – 6:00 p.m.

Send Application for Employment and Resume: Nick Zamboni, Family Services Director:
nick.zamboni@ymcagreensboro.org, Spears Family YMCA 3216 Horse Pen Creek Rd., Greensboro, NC 27410

To apply for a posted position, interested employees should forward a resume to the designated contact person for the specific position. The contact person will notify all applicants (internal and external) of their status as soon as a decision can be reached.

YMCA OF GREENSBORO PART TIME VACANCY LIST March 16, 2020 (cont'd)

Position: Counselor-Summer Camp – Multiple branches listed on following page

Job Summary: Are you enthusiastic, outgoing, and energetic? Do you love crafts, sports, drama, music, and just having fun? Do you enjoy working with children? Are you great at thinking on your feet? It's your chance to make a difference! Summer Camp Counselors solve practical problems, set goals and make plans to achieve them, develop strong relationships with others, handle undesired behavior and conflicts in positive ways, model positive behavior and values, lead games and activities, present in front of large and small groups, and earn respect from others. Summer Camp Counselors are responsible for supervising children from grades K-11th. We hold our employees to high standards. If you are up to the challenge, we invite you to apply to become part of our team. In addition, every position in the YMCA of Greensboro is responsible for upholding the Judeo-Christian principles that are central to our mission by modeling behaviors that exemplify the four pillars of character - caring, honesty, respect and responsibility. Needs to be available for 11 weeks of summer camp (June 10-August 21) and for training prior to working with the children.

Minimum Qualifications: Six months or more of related experience and/or training. Possess the ability to adapt to changing needs and circumstances. Demonstrate clear & positive communication with children, parents, co-workers, and supervisors. The ability to handle multiple tasks, keep accurate records, serve as a positive role model and take/show initiative. CPR, First Aid and AED are a plus but will be provided if chosen for the position. Availability for 11 full weeks of summer June 6, 2020 – August 21, 2020 is a plus! Time off may be limited.

Key Deliverables:

1. To supervise and interact appropriately with all children in the program according to prescribed YMCA standards.
2. To plan, implement and participate in all scheduled activities including, but not limited to sports, games, crafts, etc.
3. To complete all required documentation for the program.
4. To interact appropriately with all parents of program participants.
5. To help with housekeeping tasks as necessary.

To apply for a posted position, interested employees should forward a resume to the designated contact person for the specific position. The contact person will notify all applicants (internal and external) of their status as soon as a decision can be reached.

Position: Counselor-Summer Camp

Branch: Spears **Supervised by:** Family Services Director

Regular Hours: Seasonal Position – Must be available Monday–Friday varying hours between 7:00 a.m. – 6:00 p.m. This position runs until August 21, 2020.

Date Posted: 1/13/20 **Closing Date:** 5/1/20 **Starting Range:** \$8.75 – \$9.50/hr

Hours: Mon- Friday 7:00am–6:00pm

Send Application for Employment and Resume: Nick Zamboni, Family Services Director:

nick.zamboni@ymcagreensboro.org

Spears Family YMCA 3216 Horse Pen Creek Rd., Greensboro, NC 27410

Branch: Ragsdale **Supervised by:** Family Services Director

Posted Date: 1/13/2020 **Closing Date:** 5/15/2020 **Starting Salary Range:** \$8.75–\$9.50/hr

Regular Hours: Seasonal Position – Must be available Monday–Friday varying hours between 7:00 a.m. – 6:00 p.m. This position runs until August 21, 2020.

Please submit **Employment Application** to Shawna Spencer, Family Services Director. Ragsdale Family YMCA 900 Bonner Drive, Jamestown NC 27282 or via email shawna.spencer@ymcagreensboro.org.

Branch: Bryan (downtown) **Supervised by:** Associate Executive Director

Regular Hours: Seasonal Position – Must be available Monday–Friday varying hours between 7:00a.m. – 6:00 p.m.

Date Posted: 3/9/20 **Closing Date:** 5/25/20 **Starting Range:** \$8.61 – \$9.64/hr

Send Application for Employment and Resume: James Wright, Associate Executive Director:

james.wright@ymcagreensboro.org; Bryan Family YMCA, 501 W. Market St, Greensboro, NC 27401

To apply for a posted position, interested employees should forward a resume to the designated contact person for the specific position. The contact person will notify all applicants (internal and external) of their status as soon as a decision can be reached.

**YMCA OF GREENSBORO
PART TIME VACANCY LIST
March 16, 2020 (cont'd)**

Position: **Member Services Staff**

Job Summary: The Front Desk/Customer Service Staff is responsible for welcoming members and guests into the facility, for answering and transferring calls, and for communicating policy and program information to visitors at the desk.

Key Deliverables:

- Able to process memberships and program registration into computer system
- Able to handle helping multiple people at one time
- Able to diffuse conflict and deal with behavioral issues
- Able to uphold and enforce policies
- Able to work with teens
- Provide customer service with a positive and welcoming attitude
- Retain and promote a variety of information on programs and membership

In addition, every position in the YMCA of Greensboro is responsible for upholding the Judeo-Christian principles that are central to our mission by modeling behaviors that exemplify the four pillars of character - caring, honesty, respect and responsibility.

Preferred Qualifications: CPR, First Aid, AED and Bloodborne Pathogen training. Experience in Customer Service.

Branch: Spears Supervised by: Membership Director

Date Posted: 3/2/2020 **Closing Date:** 3/29/2020 **Starting Salary Range:** \$10-\$11/hr

Hours Vary As Needed: Opening Monday – Friday 4:30 am – 7:30 am. **Reliability is critical.**

Forward YMCA of Greensboro Employment application: Patience Sides, Membership Director, Spears Family YMCA, 3216 Horse Pen Creek Rd., Greensboro, NC 27410 or email patience.sides@ymcagreensboro.org

To apply for a posted position, interested employees should forward a resume to the designated contact person for the specific position. The contact person will notify all applicants (internal and external) of their status as soon as a decision can be reached.

**YMCA OF GREENSBORO
PART TIME VACANCY LIST
March 16, 2020 (cont'd)**

Position: Play Zone Staff

Job Summary. We are looking for nurturing, enthusiastic and energetic individuals to join our Play Zone team. The Play Zone Staff is responsible for providing care for children ages infant to 12 years old through appropriate interactions and engaging activities. Applicant must be willing to interact with children through games, reading and dialogue, sit at floor level with children, work with upset children to calm them, engage them, and assist them with separation issues, supervise multiple children at one time and address issues with parents regarding their children. In addition, every position in the YMCA of Greensboro is responsible for upholding the Judeo-Christian principles that are central to our mission by modeling behaviors that exemplify the four pillars of character - caring, honesty, respect and responsibility.

Preferred Qualifications: CPR, First Aid, AED and Bloodborne Pathogen training. Experience working with small children, ages 3 months – 9 years of age in a childcare setting.

Branch: Eden Supervised by: Membership Director

Date Posted: 12/16/2019 **Closing Date:** none **Starting Wage Range:** \$9 - \$10 per hour

Regular Hours: Maximum of 29 hours per week during the hours play zone is open - Mon – Fri, 7am - 11am & 4pm - 8pm and Sat 10 am - 2pm

Forward employment application to: Travis Hayes, Membership Director, 301 S. Kennedy Ave., Eden, NC 28288 or travis.hayes@ymcagreensboro.org.

To apply for a posted position, interested employees should forward a resume to the designated contact person for the specific position. The contact person will notify all applicants (internal and external) of their status as soon as a decision can be reached.

**YMCA OF GREENSBORO
PART TIME VACANCY LIST
March 16, 2020 (cont'd)**

Position: Group Exercise Instructor – Multiple branches shown next page

Job Summary: The Group Exercise Instructor will instruct group exercise classes in a safe, enjoyable, and positive environment that promotes member wellness and engagement in accordance with YMCA policies and procedures. In addition, every position in the YMCA of Greensboro is responsible for upholding the Judeo-Christian principles that are central to our mission by modeling behaviors that exemplify the four pillars of character-caring, honesty, respect and responsibility.

Minimum Qualifications: High school diploma or general education degree (GED) and additional college level fitness training; or three to six months related experiences and/or training; or equivalent combination of education and experience. National Group Exercise Certification (ACE, NETA, AFAA, NASM, etc.) or YMCA Foundations of Group Exercise Certifications. Current CPR/AED/First Aid Certification (will be provided if not certified)

Preferred Qualifications: One year of experience and training/certifications to instruct multiple class formats (cycle, Les Mills, SilverSneakers, etc).

Starting Salary Range: Varies according to number & type of certifications and experience

Regular Hours: Varies according to class availability and time with frequent nights and weekends.

To apply for a posted position, interested employees should forward a resume to the designated contact person for the specific position. The contact person will notify all applicants (internal and external) of their status as soon as a decision can be reached.

Position: Group Exercise Instructor

Branch: Spears **Supervised by:** Wellness Director

Date Posted: 01/07/2019 **Closing Date:** none

Specific formats needed: One or more of the following: BODYPUMP, SilverSneakers Classic and/or BOOM, Active Adult Fitness, general group ex cardio/strength

Forward resume to: Beth McKinney, Wellness Director, Spears Family YMCA, Beth.McKinney@ymcagreensboro.org. Internal candidates should submit their cover letter, copy of certification, and three references via e-mail only. External candidates must complete the YMCA of Greensboro employment application available at www.ymcagreensboro.org and provide a cover letter, resume, copy of certification, and three references.

Branch: Reidsville **Supervised by:** Wellness Experience Director

Date Posted: 04/16/18 **Closing Date:** none

Specific formats needed: LesMills BodyPump, Strong By Zumba, & POUND

Forward resume to: Meredith Knowlton, Wellness Experience Director, Reidsville Family YMCA, Meredith.knowlton@ymcagreensboro.org. Internal candidates should submit their cover letter, resume, and three references via e-mail only. External candidates should complete the YMCA of Greensboro employment application and the disclosure authorization and release available at www.ymcagreensboro.org and provide a cover letter, resume, and three references.

Branch: Bryan **Supervised by:** Wellness Director

Date Posted: 10/28/19 **Closing Date:** none

Specific formats needed: LesMills BodyPump, & Cycling

Forward resume to: Gregory Lawrence, CSCS, Wellness Director, Bryan Family YMCA, greg.lawrence@ymcagreensboro.org. Internal candidates should submit their cover letter, resume, and three references via e-mail only. External candidates should complete the YMCA of Greensboro employment application and the disclosure authorization and release available at www.ymcagreensboro.org and provide a cover letter, resume, and three references.

Branch: Stoney Creek **Supervised by:** Fitness Coordinator

Date Posted: 01/13/2020 **Closing Date:** none

Specific formats needed: Yoga and Zumba

Forward resume to: Morgan Lewis, Fitness Coordinator, Stoney Creek YMCA, Morgan.lewis@ymcagreensboro.org. Internal candidates should submit their cover letter, copy of certification, and three references via e-mail only. External candidates must complete the YMCA of Greensboro employment application available at www.ymcagreensboro.org and provide a cover letter, resume, copy of certification and three references.

To apply for a posted position, interested employees should forward a resume to the designated contact person for the specific position. The contact person will notify all applicants (internal and external) of their status as soon as a decision can be reached.

YMCA OF GREENSBORO PART TIME VACANCY LIST March 16, 2020 (cont'd)

Position: Wellness Attendant – Multiple branches shown below

Job Summary: The Wellness Attendant is responsible for serving as a liaison between the participants, members, and professional staff concerning all fitness equipment, programs and policies. Additionally, this employee may work with a wide array of members providing orientations to equipment and the Wellness Center. This position requires cleaning of equipment, rule enforcement, as well as member engagement to build the community of the YMCA. In addition, every position in the YMCA of Greensboro is responsible for upholding the Judeo-Christian principles that are central to our mission by modeling behaviors that exemplify the four pillars of character - caring, honesty, respect and responsibility.

Minimum qualifications: High school diploma or GED and additional college level fitness training; or three to six months related experience and/or training, or the equivalent combination of education and experience.

Branch: Reidsville **Supervised by: Wellness Experience Director**

Date Posted: 7/8/19 **Closing Date:** none **Starting Salary Range:** \$8.38

Regular Hours: vary between 4:45a-9:00p Monday-Friday, 7:00a-5:00p Saturday & Sunday, with frequent night and weekend hours.

Forward resume to: Meredith Knowlton, Wellness Experience Director, Reidsville Family YMCA, Meredith.knowlton@ymcagreensboro.org. Internal candidates should submit their cover letter, resume, and three references via e-mail only. External candidates should complete the YMCA of Greensboro employment application and the disclosure authorization and release available at www.ymcagreensboro.org and provide a cover letter, resume, and three references.

Branch: Spears **Supervised by: Wellness Coordinator**

Date Posted: 1/13/2020 **Closing Date:** none **Starting Wage:** \$8.61

Regular Hours: vary between 4:45a-10:00p Monday-Friday (9:00p), 6:00a-6:00p Saturday & 11:00a-6:00p Sunday

Forward resume to: Beth McKinney, Wellness Director, Spears Family YMCA, beth.mckinney@ymcagreensboro.org. Internal candidates should submit their cover letter, resume, and three references via e-mail only. External candidates should complete the YMCA of Greensboro employment application available at www.ymcagreensboro.org and provide a cover letter, resume, and three references.

Branch: Ragsdale **Supervised by: Wellness Coordinator**

Date Posted: 7/12/19 **Closing Date:** none **Starting Salary Range:** \$8.38

Regular Hours for the straight Wellness Attendant: 10am-2pm and 2pm-6pm during various days of the week, and at least 2 weekends shifts a month, especially Saturdays.

The Energy Factory position hours needed: M-F 4:30 – 8 pm with various additional hours on the fitness floor and 2 weekend shifts per month.

Forward resume to: Priscilla Richardson, Ragsdale YMCA, 900 Bonner Drive, Jamestown, NC 27282 or Priscilla.Richardson@ymcagreensboro.org

To apply for a posted position, interested employees should forward a resume to the designated contact person for the specific position. The contact person will notify all applicants (internal and external) of their status as soon as a decision can be reached.